



Jefferey L. McCann
Supervisor

TOWN OF GREECE

PLANNING & ECONOMIC DEVELOPMENT

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Position Available For GIS / Planning Co-op Opportunity Late Spring/Summer 2026

ELIGIBLE CANDIDATES: Eligible candidates include students pursuing a career in Geography, GIS, Planning, Environmental Health, or a related field. Candidates should have demonstrated working knowledge, experience, and coursework with the following: ESRI products such as ArcGIS Pro. Candidates will support MS4 Stormwater Field data collection efforts with ArcGIS Field Maps and support Environmental Planning / Remediation initiatives.

Candidates are expected to have strong communication and organizational skills, and an ability to work as part of a team or independently when needed. Attention to detail, quality of work, and a demonstrated work ethic are highly desirable traits. Eligible candidates must participate in in-person interviews.

NATURE OF THE POSITION: The co-op position is full-time (35 hours/week, Late May - August 2026), paid position (\$20/hour). Successful candidates must possess a valid driver's license and will be required to complete a defensive driving course and safety training for field work. The position involves both on-screen editing in the office and field work in a variety of weather conditions.

HOW TO APPLY: Send a resume and portfolio items as applicable by e-mail to:

Michelle Betters
Planning & Economic Development
Town of Greece
1 Vince Tofany Boulevard
Rochester, New York 14612
(585)-723-2344

mbetters@greecenyny.gov

Materials will be accepted until Friday, April 17th