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Supervisor

TOWN OF GREECE

PLANNING & ECONOMIC DEVELOPMENT

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Position available For GIS Co-op Opportunity Spring/Summer 2023

ELIGIBLE CANDIDATES: Eligible candidates include graduate and undergraduate students pursuing a career in Geography, GIS, infrastructure management, Planning, or a related field. Candidates should have a demonstrated working knowledge, experience, and or coursework with any of the following: ESRI Arc GIS software, ESRI Arc GIS Online platforms, basic ESRI Arc GIS online Application Design, GPS, database creation and design, and or cartographic design. An understanding of municipal infrastructure and/or ESRI's Geometric Network database format is highly desirable. Candidates are expected to have strong communication and organizational skills, and an ability to work as part of a team or independently when needed. Attention to detail and quality of work, and a demonstrated work ethic are highly desirable traits. Eligible candidates are required to participate in in-person interviews.

NATURE OF THE POSITION: The co-op position is full time (35 hours/week, May - August 2023), paid position (\$17/hour). Successful candidates must possess a valid driver's license and will be required to complete a defensive driving course, and safety training for field work. The position involves infrastructure data collecting and editing and will involve both on-screen editing in the office and field work in a variety of weather conditions.

HOW TO APPLY: Send a resume and portfolio (if applicable) by mail or e-mail to:

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