



NOTICE OF VACANCY Geographic Information System (GIS) Technician

Date of Issue: 01/11/23. The work involves responsibility for designing, creating and updating a variety of maps from digital and non-digital data, and assisting with the development, maintenance and operation of a Geographic Information System (GIS). The incumbent works with departmental staff, other county departments, and outside agencies toward the acquisition and development of data, project design, and the preparation of cartographic products. The work is performed under the general supervision of the GIS Manager with wide leeway allowed for exercising independent judgment in carrying out the details of the work. Does related work as required.

The title of GIS Technician is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **Temporary appointments to the title of GIS Technician will be made in accordance with NYSCSL §64.2.** Pending a criminal background check*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status: Temporary; February 1 – April 1, 2023
Work Hours: Full – Time; 35 hr. workweek
Salary: \$25.55/hour; no benefits
Location: Tioga County Department of Information Technology & Communications Services

MINIMUM QUALIFICATIONS (Either):

- a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in geographic information systems, geography, or a closely related field (which included GIS coursework) and one (1) year of experience designing, creating and updating maps based upon digital and non-digital data; **or**
- b) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in geographic information systems, geography, or a closely related field (which included GIS coursework) and three (3) years of work experience designing, creating and updating maps based upon digital and non-digital data. **or**
- c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

NOTE: Education beyond the Bachelor's degree in a related field may be substituted for experience on a year for year basis.

Apply online: by using our "Online Application Tool":
<https://www.tiogacountyny.com/departments/personnel-civil-service/>

Apply by: Applications will be accepted until position has been filled

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

*Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.