



William D. Reilich
Supervisor

TOWN OF GREECE

DEPARTMENT OF DEVELOPMENT SERVICES

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GIS Internship Opportunity

Summer 2019

ELIGIBLE CANDIDATES: Eligible candidates include graduate and undergraduate students pursuing a career in GIS, civil engineering, or a related field. Candidates should have a demonstrated working knowledge of ESRI desktop software, ArcGIS Online, and geodatabase data editing. An understanding of municipal infrastructure and/or ESRI's Geometric Network database format is highly desirable. Candidates are expected to have strong communication and organizational skills, and an ability to work as part of a team or independently when needed. Attention to detail and quality of work, and a demonstrated work ethic are highly desirable traits. Eligible candidates will participate in in-person interviews and may be required to provide a writing sample.

NATURE OF THE POSITION: The internship is a temporary, full time (35 hours/week), paid position (\$15/hour) for the summer months of 2019 (exact dates to be determined). Successful candidates must possess a valid driver's license, and will be required to complete a defensive driving course, and safety training for field work. The position involves infrastructure data collecting and editing and will involve both on-screen editing in the office and field work in a variety of weather conditions.

HOW TO APPLY: Send a resume and cover letter by mail or e-mail to:

Scott Copey, Acting Director
Department of Development Services
Town of Greece
1 Vince Tofany Boulevard
Rochester, New York 14612
(585)-723-2356

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