

**Date:** Thursday, August 17, 2017

**Subject:** Board of Directors Meeting

**Board Members Present:** Colin Reilly, Andy Mendola, Rick Reichert, Larry Spraker, Pete Walsemann

**Committee Chairs and Officers Present:** Michelle Debyah

**Not Present:** Mickey Dietrich, Tao Tang, Christa Hay

**Minutes:** The meeting began at 12:02 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Andy to approve the minutes from the July Board of Directors meeting. Motion was seconded by Rick. Motion carried unanimously.

The item on the task list for August is to call for nominations (Nominating). The items on the task list for September are to prepare a list of departing Board Members, Committee Chairs, and Officers (Secretary), and recommend nominees (Nominating).

Treasurer's Report: Christa Hay, Treasurer

The Treasurer's Report dated August 17, 2017 was reviewed. The current balance is \$50,992.58. There were no expenses since the last report. There has been \$507.15 in income from membership dues.

A motion was made by Colin to approve the Treasurer's Report. Motion was seconded by Larry. Motion carried unanimously.

GeoSpatial Summit 2018

Kate will be gathering a group to begin planning soon.

NYGeoCon 2017

More than enough abstracts have come in for presentations; a scoring process will be used to help with the selection process. Several posters have also been submitted, but that will be kept open for more submissions. Doing well on vendors, though there are still spots available.

Ben would like to get the UAS/Drone preconference workshop approved for CE credits. He is requesting a \$1,000.00 sponsorship from the Association to help cover costs. The registration fee will be \$45.00 for regular registration or \$100.00 for those requesting CE credits. He has eight speakers and a robust workshop plan and agenda. Larry will send the Board more information on sponsoring the workshop.

Colin asked if the Board needs to approve the NYGeoCon budget. Larry will follow up with Cindy and Christa.

## President Reports

Colin has been working on reinvigorating the Professional Development Committee. They recently held a successful webinar, and have another one scheduled. Colin is hoping to have space at NYGeoCon to promote mentoring.

Colin will share everything he has on nominations with Andy.

Pete thanked everyone for their input on the Strategic Plan RFP. He asked for clarification regarding the difference between the mission statement and goals and objectives. Colin pointed out that they are two different things on the Mission and Vision page on the website. Pete asked if 60 days is enough time to review submissions, Colin suggested 60 to 90 days. Pete asked how long the selected vendor should have to complete the work, and it was suggested that the vendors include this in their proposal.

Larry said NEARC will be holding their conference in New York in 2018 at the Saratoga Hilton on October 28<sup>th</sup> through October 31<sup>st</sup>. We need to avoid those dates for the GeoSpatial Summit. Larry is also hoping the Association will take a more active role in participating in the NEARC conference. Michelle asked if there was a possibility of combining the events. Larry said anything is possible, but that NEARC is more vendor focused and he is not sure how that would be received.

A motion was made by Andy to adjourn the meeting. Motion was seconded by Colin. Motion carried unanimously.

The meeting adjourned at 12:42 PM.

## Action Item List

1. Mickey will send resolutions related to actions or policies to Communications for the website.
2. The Membership Committee will explore the possibility of raising the membership fee.
3. The Audit Committee will perform a financial review of previous fiscal year.
4. Mickey will take the 2017 Legislative Agenda back to the Legislative Committee for more information on the GIS revolving fund pool.
5. The GeoSpatial Summit Committee will recommend a venue 18 months prior to event date.
6. The Board will approve the GeoSpatial Summit venue 18 months prior to event date.
7. Christa will file tax returns.
8. Christa will renew Survey Monkey (auto).
9. Mickey will ask the NYGeoCon Committee to develop a more detailed cost support proposal.
10. Colin will finalize the draft response letter regarding H.R.482 and S.103 Local Zoning Decisions Protection Act of 2017.
11. Colin will follow up with the Committees and PAGs to confirm that documents are being centralized to the Association's Google Drive folders.
12. The Board will send out the Annual Meeting announcement 60 days prior to selected event date.
13. The Nominating Committee will call for nominations.
14. Colin will formalize the details of paying for administrative assistance.
15. Colin and Pete will work on a draft RFP for a Strategic Plan.

---

16. Michelle will prepare a list of departing Board Members, Committee Chairs, and Officers.
17. The Nominating Committee will recommend nominees.
18. Larry will send the Board information on sponsoring the UAS/Drone preconference workshop.
19. Colin will share everything he has on nominations with Andy.

**NYS GIS Association, Inc.**

August 17, 2017

Treasurer Report

Christa Hay

As of August 17, 2017 there is \$50,992.58 in the bank account.

**Expenses (since last report):**

None (00.00)

**Income:**

Membership 507.15

**Balance:**

Includes the NYC fund

**\$51,499.73** [includes checks not cleared\*]

NYC Fund

Date		Payments	Total
5/5/2015	Grant		\$ 10,000.00
5/5/2015	wire transfer fee	\$ 18.00	\$ 9,982.00
10/27/2015	Quality Production	\$ 885.00	\$ 9,097.00
11/25/2015	Javier Torres – Video	\$ 2,300.00	\$ 6,797.00
11/25/2015	Javier Torres – travel	\$ 45.00	\$ 6,752.00
11/25/2015	Javier Torres – hotel/meal	\$ 189.66	\$ 6,562.34
11/25/2015	Posters	\$ 53.73	\$ 6,508.61
1/4/2016	Quality Production	\$ 1,765.00	\$ 4,743.61
1/23/2017	Quality Production	\$ 1,233.00	\$ 3,510.61
7/3/2017	Quality Production	\$ 2467.00	\$ 1043.61

**Budget Requests Received:**

<b>Awards Committee</b>	<b>\$1,550.00</b>
<b>Membership Committee</b>	<b>\$1,000.00</b>
<b>Legislative Committee</b>	<b>\$200.00 (Legislative Day)</b>