

Date: Thursday, February 16, 2017

Subject: Board of Directors Meeting

Board Members Present: Colin Reilly, Mickey Dietrich, Andy Mendola, Rick Reichert, Larry Spraker, Tao Tang, Pete Walsemann

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Christa Hay

Minutes: The meeting began at 12:03 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Larry to approve the minutes from the January Board of Directors meeting. Motion was seconded by Andy. Motion carried unanimously.

The items on the task list for February are to consider Westchester User Group Meeting and GIS/SIG Conference sponsorships (Board). The items on the task list for March are to approve the GeoSpatial Summit venue 18 months prior to event date (Board), ship Association table material to GIS/SIG Conference (Treasurer), and recommend a venue (GeoSpatial Summit Committee).

Treasurer's Report: Christa Hay, Treasurer

The Treasurer's Report dated February 15, 2017 was reviewed. The current balance is \$51,447.52. Expenses since the last report include GIS/SIG Conference sponsorship, New York Council of Nonprofits (NYCON) renewal, nygeosummit.org and nysgis.com domain renewals, and Emerging GIS video expenses from the grant funds. There has been \$322.56 in income from membership dues.

A motion was made by Colin to approve the Treasurer's Report. Motion was seconded by Rick. Motion carried unanimously.

GeoSpatial Summit 2018

Colin believes all the expenses have been paid for the 2016 GeoSpatial Summit. He will reach out to Kate and Christa to confirm finances have been finalized.

NYGeoCon 2017

The Crowne Plaza government rates are generally not established until August, but they have agreed to a rate of \$129.00 for all attendees. The selected keynote speaker has tentatively agreed to attend, however may have a conflict with another conference and is awaiting confirmation on dates. The evening reception social event will be held on the ice at the Olympic Rink, and they are looking into ways to highlight the 1980 US Olympic Hockey Team at the event. The call for abstracts will go out in late spring or early summer. They are still looking into options for an Albany shuttle, possibly a smaller bus or a more generous cancellation policy.

President Reports

Colin appointed Paula Cutrone as Communications Committee Co-Chair. A motion was made by Andy to confirm the Communication Committee Co-Chair as appointed by Colin. Motion was seconded by Rick. Motion carried unanimously.

The cost per credit from Ennect Event, used for Summit and Conference registration, is discounted when more are purchased. One credit is \$320.00 each; two to four credits are \$288.00 each. The credits do not expire. Christa has proposed purchasing two to three years' worth of credits.

A motion was made by Larry to purchase three years of Ennect Event credits at \$288.00 each. Motion was seconded by Rick. Motion carried unanimously.

The Legislative Committee is drafting a topic list and call for posters for Legislative Map Day. They would like all the posters to have a similar template with Association branding, and would like to offer one free conference registration to the person who creates the template and puts all the submissions into the template for printing.

A motion was made by Colin to offer a complimentary NYGeoCon 2017 registration to the person who creates the template and formats all the posters. Motion was seconded by Larry. Motion carried unanimously.

There is some concern regarding the proposed H.R.482 and S.103 Local Zoning Decisions Protection Act of 2017. A better understanding of the full impact is needed, and if the concern is justified the Association should form a response. Colin will look closely at the law in its original form and draft a non-political letter of response.

Colin will schedule an Emerging GIS Meeting to discuss the grant and the ROI final draft. Michelle will send Colin the list of those involved in the grant meeting, which includes the full Board and a few others.

Mickey has had conversations with several committee chairs that monthly calls are too frequent. He proposed the committees meet quarterly. The next Committee Call will be held as planned and the new schedule will be discussed. If committees have items to share between quarterly meetings they can contact a Board Member or attend a monthly Board Meeting. The NYGeoCon and GeoSpatial Summit chairs should provide updates at the monthly Board Meetings.

A discussion on committee reorganization was held over to the next Board Meeting.

GIS/SIG would like to give the Association the opportunity to speak during lunch at the GIS/SIG Conference on April 11, 2017. Andy will be busy coordinating the conference and wasn't sure if Colin would be able to attend, so suggested Mickey speak. Larry plans to attend and could also step in if needed.

A motion was made by Colin to adjourn the meeting. Motion was seconded by Mickey. Motion carried unanimously.

The meeting adjourned at 1:01 PM.

Action Item List

1. Mickey will send resolutions related to actions or policies to Communications for the website.
 2. The Membership Committee will explore the possibility of raising the membership fee.
 3. Mickey will set up a call with Bev Corwin, Carol, Susan, and Colin to discuss the goals of the External Development Committee and collaboration with the Communication Committee.
 4. Mickey will send a letter of appreciation to Committee Members.
 5. Board Members will sign an annual statement.
 6. Committee Chairs will review and confirm roster on website.
 7. Communications will update Committee rosters on website.
 8. Michelle will collect signed annual statements.
 9. Committee Chairs will submit budget requests for year.
 10. Committee Chairs will submit plan/goals for the year.
 11. The Audit Committee will perform a financial review of previous fiscal year.
 12. Colin will get pictures taken at the Summit to Carol for the website.
 13. Colin will write a brief paragraph encouraging NYGeoCon attendance for the website.
 14. Christa will pay the Westchester User Group Meeting sponsorships.
 15. Mickey will discuss the suggestion of a Legislative Map Day subcommittee with Legislative Committee.
 16. Mickey will take the 2017 Legislative Agenda back to the Legislative Committee for more information on the GIS revolving fund pool.
 17. Pete will reach out to the new person at the Village of Croghan who will be the involved in the Emerging GIS pilot project.
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18. The GeoSpatial Summit Committee will recommend a venue 18 months prior to event date.
 19. The Board will approve the GeoSpatial Summit venue 18 months prior to event date.
 20. Christa will ship Association table material to GIS/SIG Conference.
 21. The Communications Committee will add Paula as Co-Chair to the website.
 22. Colin will look closely at H.R.482 and S.103 Local Zoning Decisions Protection Act of 2017 in its original form and draft a non-political letter of response.
 23. Colin will schedule an Emerging GIS Meeting.
 24. Michelle will send Colin the list of those involved in the grant meeting.

NYS GIS Association, Inc.
 February 15, 2017
 Treasurer Report
 Christa Hay

As of February 15, 2017 there is \$51,447.52 in the bank account. Waiting for information for the Westchester Users Group Sponsor payment. Working on audit, plan to have finished middle of March.

Expenses (since last report):

GIS SIG Lunch Sponsor	(\$400.00)
NY Profit Membership	(\$110.00)
Quality Production Video	(\$1,233.00)
Go Daddy	(\$20.17)
Go Daddy	(\$60.68)

Income:

Membership	\$322.56
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Balance:

\$51,770.08 [includes checks not cleared*]
 Includes the NYC fund

NYC Fund

Date		Payments	Total
5/5/2015	Grant		\$ 10,000.00
5/5/2015	wire transfer fee	\$ 18.00	\$ 9,982.00
10/27/2015	Quality Production	\$ 885.00	\$ 9,097.00
11/25/2015	Javier Torres – Video	\$ 2,300.00	\$ 6,797.00
11/25/2015	Javier Torres – travel	\$ 45.00	\$ 6,752.00
11/25/2015	Javier Torres – hotel/meal	\$ 189.66	\$ 6,562.34
11/25/2015	Posters	\$ 53.73	\$ 6,508.61
1/4/2016	Quality Production	\$ 1,765.00	\$ 4,743.61
1/23/2017	Quality Production	\$ 1,233.00	\$ 3,510.61

Budget Requests Received: Please send your requests.

Awards Committee	\$1550.00
Membership Committee	\$1,000.00
Legislative Committee	\$200.00 (Legislative Day)