

Date: Wednesday, October 5, 2016

Subject: Board of Directors Meeting

Board Members Present: Mickey Dietrich, Susan Nixon, Larry Spraker, Tao Tang, Pete Walsemann, Carol Zollweg

Committee Chairs and Officers Present: Michelle Debyah, Christa Hay

Not Present: Colin Reilly

Minutes: The meeting began at 9:05 AM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Susan to approve the minutes from the September Board of Directors meeting. Motion was seconded by Carol. Motion carried unanimously.

The items on the task list for October are renew website domain for nysgis.net with HostMonster (auto) (Treasurer), submit annual report (Committee Chairs), renew contract for website maintenance (Communications), and hold webinar (Professional Development). The items on the task list for the Annual Meeting are to acknowledge departing Board Members, Committee Chairs, and Officers (President), get Annual Treasurer's Report approved (Treasurer), and conduct election (Nominating). The task list will be sent out with the minutes for everyone to review the items on the list for November.

Treasurer's Report: Christa Hay, Treasurer

The Treasurer's Report dated October 5, 2016 was reviewed. The current balance is \$34,933.42. Expenses since the last report include awards, Yankee Trails payment for bus to Summit, Summit speaker gifts, and Sew What for Summit shirts. There has been \$987.27 in income from membership dues.

A motion was made by Pete to approve the Treasurer's Report. Motion was seconded by Susan. Motion carried unanimously.

GeoSpatial Summit 2016

Registration is up to 167 and with the trimming of expenses Christa is hopeful there will not be a loss. There are only 17 people registered for the bus. Susan suggested adding a stop where attendees driving in from western New York could leave their cars and take the bus into NYC, Christa will mention this to Kate. The number of sponsors is lower this year than in the past. Reception registration is around 60, so there should be enough attendees at the Annual Meeting to reach a quorum.

NYGeoCon 2017

Monthly meetings will begin after the Summit in November. Mickey will bring the save the date poster to the Summit, or he may send it to Christa for printing and mounting.

President's Reports

Mickey asked if the resolutions passed this year should be discussed at the Annual Meeting. Pete said Mickey should just summarize that organizational resolutions were passed, but it is not necessary to go into detail on each one.

Some of the slides sent by the Committee Chairs only contained member lists and no accomplishments. Larry suggested that unless a Committee has a lot going on, Mickey primarily speak rather than switching between a lot speakers.

Mickey thanked Carol for offering to cover the minutes since Michelle won't be at the Annual Meeting.

Mickey suggested there be a meeting of the new Board after the Annual Meeting before the reception.

Susan mentioned there have been no GAC updates this year. Mickey said he was recently contacted and they will be looking for recommendations for one private sector and two local government openings.

Board Member Reports

Carol said renewal and Summit letters have been going out. She has contacted Cattyann about the website maintenance contract.

A concern was shared that there were not many Professional Development webinars this year.

Tao asked if there is the possibility of covering registration for Board Members whose employers will not pay the Summit registration fee. Mickey said that is a request that would need to go through the Summit Committee, and would depend on their budget.

A motion was made by Pete to adjourn the meeting. Motion was seconded by Tao. Motion carried unanimously.

The meeting adjourned at 10:07 AM.

Action Item List

1. *Susan will send resolutions related to actions or policies to Communications for the website.*
2. Committee Chairs will submit budget requests for the year.
3. Audit Committee will perform financial review of previous fiscal year.
4. Christa will file tax returns.
5. The Membership Committee will explore the possibility of raising the membership fee.
6. Colin will recommend nominees.
7. Committee Chairs will submit an annual report.
8. Carol will renew contract for website maintenance.
9. Mickey will acknowledge departing Board Members, Committee Chairs, and Officers at the Annual Meeting.
10. Christa will get the Annual Treasurer's Report approved at the Annual Meeting.
11. Nominating Committee will conduct the election at the Annual Meeting.
12. Mickey or Christa will bring a NYGeoCon save the date poster to the Summit.
13. Mickey will set up a call with Bev Corwin, Carol, Susan, and Colin to discuss the goals of the External Development Committee and collaboration with the Communication Committee.
14. Michelle will send out the task list so everyone can review the action items for November.
15. Christa will share with Kate the idea of adding a bus stop for Summit attendees from Western NY.

NYS GIS Association, Inc.

October 5, 2016

Treasurer Report

Christa Hay

As of October 5, 2016 there is \$34,933.42 in the bank account.

Expenses (since last report):

Awards (Ross Baldwin)	(\$409.52)
Yankee Trails Payment	(\$2,050.00)
Summit Speaker Gifts (Noreen Whyse)	(\$260.86)
Sew What (Summit shirts)	(\$94.28)

Income:

Membership	\$987.27
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Balance:

\$35,156.03 [includes checks not cleared*]

Includes the NYC fund

Date		Payments	Total
5/5/2015	Grant		\$ 10,000.00
5/5/2015	wire transfer fee	\$ 18.00	\$ 9,982.00
10/27/2015	Quality Production	\$ 885.00	\$ 9,097.00
11/25/2015	Javier Torres - Video	\$ 2,300.00	\$ 6,797.00
11/25/2015	Javier Torres - travel	\$ 45.00	\$ 6,752.00
11/25/2015	Javier Torres - hotel/meal	\$ 189.66	\$ 6,562.34
11/25/2015	Posters	\$ 53.73	\$ 6,508.61
1/4/2016	Quality Production	\$ 1,765.00	\$ 4,743.61