

Date: Thursday, June 23, 2016

Subject: Board of Directors Meeting

Board Members Present: Mickey Dietrich, Susan Nixon, Colin Reilly, Larry Spraker, Pete Walsemann

Committee Chairs and Officers Present: Michelle Debyah, Christa Hay

Not Present: Tao Tang, Carol Zollweg

Minutes: The meeting began at 9:36 AM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Pete to approve the minutes from the May Board of Directors meeting. Motion was seconded by Larry. Motion carried unanimously.

The items on the task list for June are to appoint a Nominating Committee (Board), renew ClickWebinar (Treasurer), and send out membership renewal reminders (Membership). The items on the task list for July are to send out the annual meeting announcement 60 days prior to event date (Board), send out membership renewal reminders (Membership), and to hold webinars (Professional Development).

Treasurer's Report: Christa Hay, Treasurer

The Treasurer's Report dated June 23, 2016 was reviewed. The current balance is \$32,406.67. Expenses since the last report include the website contract, printing costs, Survey Monkey renewal, D&O insurance, ClickWebinar renewal, and the board meeting lunch. There has been \$3,037.69 in income from membership dues.

A motion was made by Pete to approve the Treasurer's Report. Motion was seconded by Larry. Motion carried unanimously.

2016 Geospatial Summit

A motion was made by Larry to accept the Geospatial Summit Sponsorship Agreement. Motion was seconded by Pete. Motion carried unanimously.

The Geospatial Summit Committee has been researching bus transportation for the day before the Summit from Syracuse (\$3,140.00 / \$112.14pp or \$3,440.00 / \$62.00pp), and Albany (\$2,150.00 / \$39.10pp). There would also be parking fees for the buses, and hotel fees for the bus drivers. A one-hundred dollar deposit is required for each bus. Is there a place for those riding the bus to park the cars overnight? The recommendation was made to just get a bus from Albany.

A motion was made by Susan to approve a \$100.00 deposit to reserve a bus from Albany. Motion was seconded by Pete. Motion carried unanimously.

2017 NYGeoCon

Larry expects to receive the final contract for the Conference Center at Lake Placid and the Crowne Plaza Hotel soon.

President's Reports

The "Effective Messaging and Presentations" workshop will be July 21, 2016, from 9:30 AM to 1:30 PM in Syracuse. The cost for the workshop will be \$25.00 per person. The fee is nonrefundable, but is transferrable. EFC will cover lunch costs. The room can seat 45, and there is no minimum lunch order. The only cost to the Association would be the presenter's hotel room. A direction and campus map, and the presenter's bio is needed for the website.

A motion was made by Susan to schedule the workshop and cover the presenter's hotel cost for one night in Syracuse. Motion was seconded by Pete. Motion carried unanimously.

Mickey recommended Colin chair the Nominating Committee. A motion was made by Susan to appoint Colin as chair of the Nominating Committee. Motion was seconded by Pete. Motion carried unanimously.

Mickey is trying to contact Bev to have a conversation regarding the External Development Committee.

Pete and Mickey will be meeting with the Village of Croghan to move forward with the MOU. Pete is concerned about how much involvement he can get from students. Susan suggested getting the Education Committee involved to help get students from more schools engaged, and perhaps setting up a "day of action" with students from several schools.

A motion was made by Larry to adjourn the meeting. Motion was seconded by Colin. Motion carried unanimously.

The meeting adjourned at 10:34 AM.

Action Item List

1. Susan will send resolutions related to actions or policies to Communications for the website.
 2. Committee Chairs will submit budget requests for the year.
 3. Audit Committee will perform financial review of previous fiscal year.
 4. Christa will file tax returns.
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5. The Membership Committee will send out membership renewal reminders.
 6. The Membership Committee will explore the possibility of raising the membership fee.
 7. Mickey will forward the UAS article to Carol for the website.
 8. The Board will send out the annual meeting announcement 60 days prior to event date.
 9. Pete and Mickey will meet with the Village of Croghan to move forward with the MOU.

NYS GIS Association, Inc.

June 23, 2016

Treasurer Report

Christa Hay

As of June 23, 2016 there is \$32,406.67 in the bank account.

Expenses (since last report):

Website contract 2 nd payment	\$450.00
Printing for Westchester User group	\$120.56
Survey Monkey renewal	\$300.00
D&O Insurance	\$756.00
Clickmeeting	\$711.00
Foreign ATM or POS fee	\$19.91
Board meeting Lunch	\$37.55

Income:

Membership	\$3,037.69
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Balance:

\$35,444.36[includes checks not cleared*]

Includes the NYC fund

Date		Payments	Total
5/5/2015	Grant		\$ 10,000.00
5/5/2015	wire transfer fee	\$ 18.00	\$ 9,982.00
10/27/2015	Quality Production	\$ 885.00	\$ 9,097.00
11/25/2015	Javier Torres - Video	\$ 2,300.00	\$ 6,797.00
11/25/2015	Javier Torres - travel	\$ 45.00	\$ 6,752.00
11/25/2015	Javier Torres - hotel/meal	\$ 189.66	\$ 6,562.34
11/25/2015	Posters	\$ 53.73	\$ 6,508.61
1/4/2016	Quality Production	\$ 1,765.00	\$ 4,743.61

2016 Budget to come