

Date: Wednesday, September 2, 2015

Subject: Board of Directors Teleconference

Board Members Present: Mickey Dietrich, Susan Nixon, Julia O'Brien, Rich Quodomine, Carol Zollweg

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Christa Hay, Julie Tolar, Pete Walsemann

Minutes: The teleconference meeting began at 12:01 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Rich to approve the minutes from the August Board of Directors meeting. Motion was seconded by Mickey. Motion carried unanimously.

The items on the task list for September are to prepare a list of departing Board Members, Committee Chairs, and Officers (Secretary), website domain renewal for nysgis.net with HostMonster (Treasurer), acknowledge departing Board Members, Committee Chairs, and Officers on the website 1-2 months prior to and after annual meeting (Communications), send out a call for nominations (Nominating), and recommend nominees (Nominating). The items on the task list for October are to submit an annual report (Committee Chairs), renew contract for web maintenance (Communications), and hold webinars (Professional Development).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

President's Reports

Alan would like to renew subsidizing joint student memberships with GISMO. GISMO would pay \$200.00 toward Association student memberships, with the Association subsidizing the rest. A motion was made by Carol to accept \$200.00 from GISMO toward subsidizing joint student memberships. Motion was seconded by Rich. Motion carried unanimously.

The revised GAC organization chart was reviewed. The Board recommends dashing the arrow between the GAC and the Association, and correcting "NY State" to "NYS" in the Association name.

There have been 231 responses to the grant survey (63 from the direct email and 168 from the weblink). Susan mapped the responses to analyze whether they were from the municipal level or county level. She has not received a response from the NYS County Highway Superintendents Association. Susan plans to schedule a grant call for the last week in September. Susan reminded everyone to be gathering resources for local governments to be included on a webpage for the grant.

Susan asked for suggestions on how to conduct the annual meeting to include twelve committee reports, votes, board changes, and bylaws approval, and have time to discuss the grant and allow for feedback. Instead of full committee reports, it was suggested the committees highlight one or two major efforts.

Mickey hopes to send out the call for nominations and annual meeting announcement later today. Carol would like it to be posted on the website before it goes out over the NYS listserve.

The video for the grant will begin taping tomorrow. Mickey is looking for questions that can be asked of the participants for the video. Julia suggested asking how GIS helped them cut costs.

Mickey contacted the JCOPE Committee regarding the letter of support for geography funding. As long as we are not paying someone to lobby, it is acceptable for the Association to send letters to federal and/or state officials in support of funding and/or legislation that may affect the GIS industry, so long as the public officers that sign the letters do not use their titles or indicate their public office in the letters. If the Association were to engage in lobbying, we would be obligated to comply with the mandates of Legislative Law Article 1-A (the "Lobby Act") which contains the registration and reporting obligations of lobbyists and clients of lobbyists, as well as Part 934 and Part 938 of Title 19 of the New York Codes, Rules and Regulations.

Susan will follow up with Andy regarding the status of the geography funding support letter.

Board Member Reports

Carol and Javier have brainstormed a video from the point of view of a recent graduate newly hired by a fictitious town in New York. It will tell the story of the goals and obstacles to overcome, how to start, where to find resources, and attendance at NYGeoCon.

A motion was made by Carol to approve an amount not to exceed \$3,000.00 for the videographer, Javier. Motion was seconded by Julia. Motion carried unanimously.

The grant news article is finalized, Carol will begin distribution. Please send Carol any suggestions for submission. Susan suggested info@ap.org, Julia will look for outlets near her.

Susan said there will be a poster session at NYGeoCon this year.

A motion was made by Julia to adjourn the meeting. Motion was seconded by Carol. Motion carried unanimously.

The meeting adjourned at 1:08 PM.

Action Item List

1. Christa will obtain software to document all income and expenditures.
2. Christa will file tax returns.
3. The GeoSpatial Summit Committee will recommend a venue 12 months prior to selected event date.
4. Susan and Mickey will send out a combined call for nominations and annual meeting announcement.
5. Christa will reimburse Cattyann \$20.00 for the calendar control for the web site.

6. Michelle will prepare a list of departing Board Members, Committee Chairs, and Officers.
7. Christa will renew the website domain for nysgis.net with HostMonster.
8. Carol will acknowledge departing Board Members, Committee Chairs, and Officers on the website 1-2 months prior to and after annual meeting.
9. Mickey will recommend nominees.
10. Susan will share the organization chart recommendations with the GAC.
11. Susan will follow up with Andy regarding the status of the geography funding support letter.
12. Carol will distribute the grant news article.