

Date: August 21, 2012

Subject: Board of Directors Teleconference

Attendees: Verne LaClair, Dorothy Nash, Bruce Oswald, Julie Tolar

Guests: Joe Jones, Rich Quodomine

Meeting Objective: Discuss Items requiring Board Action: Lunchtime chats, Audit & Nominating committees, Membership fees/Summit, and Committee progress reports

Minutes:

The teleconference meeting began at 2:10 pm

Previous Meeting Reports

There were no previous meeting minutes to approve. Julie will get the July and August (this meeting) minutes out to the group ASAP. The group reviewed the Action Items from Julie's notes from the July meeting.

Treasurer's Report

There was no report since Christa wasn't on the call.

Lunchtime Geospatial Chats

Bruce stated that the chat is set for the 23rd and the topic is "Use of the NYS GIS Clearinghouse Resources." There are more than 30 people signed up. Bruce will send a confirmation email to all attendees.

Responsibility Matrix

Bruce still needs this info from everyone ASAP.

Audit Committee

Dale is chairing this committee and still looking for three volunteers. They will need to review the Association's fiscal year: January 1 – December 31, 2012.

Nominating Committee

This committee consists of Verne (chair), Bruce and Emmanuelle. There was nothing new to report since the last BOD meeting.

Membership Fee / Summit Registration

The question was raised by the Summit planning committee as to whether we wanted to include a free membership with each Summit registration fee that was paid (as we had done in the past). Another option would be to give a discount on the Summit registration fee to attendees who were already Association members.

After some discussion the Board concluded that we should give members a discount on registration instead of a “free” membership with registration. Bruce will relay this decision to the Summit Committee and make sure it won’t be too difficult to incorporate into the registration process.

The Association will also have a place near the Summit registration table to market and/or sign up new members.

Committee Progress Reports

Committee reports and discussion were as follows:

Professional Development: Chair – Rich Quodomine

- Committee had a meeting last week.
- They are looking at Sept. 24th for a presentation from Esri on 10.1.
- The Board discussed the difficulty of holding training on a Monday morning (9/24 is a Monday)
 - Tuesday, Sept 25th at 10 AM is the preferred time if the presenter is available
 - Our second choice is Monday, Sept. 24th at 1:00 PM.
 - Rich will follow up and set the date and time.
- Esri has WebEx that we can use.
- This training session will be for members only.
- The Committee will plan the next training session for the first half of December.

Communications – Chair: Carol Zollweg

- There was no report since Carol wasn’t on the call.
- Bruce mentioned that the resume page is up and running.

Legislative – Chair: Joe Jones

- Joe and Bruce are planning to set up a meeting with the Dept. of Education to discuss our requested GIS exemptions.

Conference – Chair: Verne LaClair

- 2013 State Conference
 - Still negotiating with Delany over scope of work, web presence and cash flow/payments.
 - An agreement should be reached soon.
 - Conference will be in the Fall (probably October) in the Albany area.
- 2012 Summit
 - Tomlinson is confirmed as a speaker and he has agreed to waive his speaker fee.

- Tomlinson may also be doing an informal talk and book signing at the reception.
- There are confirmed presentations on 3D and drones.
- Looking good!

Membership – Chair: Emmanuelle Ameroso

- There was no formal report since Emmanuelle was just appointed at the beginning of the meeting.
- It was stated that we currently have 288 members.

Regional Coordination – Co-Chairs: Dorothy Nash & Dale Morris

- Dorothy reported that Bev Corwin has joined the committee.
- They will be having a committee meeting soon.

Education – Chair: Amy Work

- There was no report since Amy wasn't on the call.

Marketing – Chair: Ben Houston

- There was no report since Ben wasn't on the call.

Coordinating Body

Verne reminded the Board that we had received a request from the NYS GIS Coordinating Body to suggest a nominee to them. Verne had started looking for volunteers and had found that Ben Houston was willing to do it. A motion was made by Julie to approve Ben Houston as the Association's nominee to the Coordinating Body. Motion was seconded by Bruce. Motion carried unanimously.

A motion was made by Verne to adjourn the meeting. Motion was seconded by Dorothy. Motion carried unanimously.

The meeting was adjourned at 3:10 pm.

ACTION ITEM LIST (*new)

1. Bruce to update the Responsibility Matrix. – *In Progress*
2. Verne to send out meeting report notes from Annual Meeting. – *In Progress*
3. Ben will get information on sponsorship and branding to the Board. – *Not Done*
4. Amy to get information for the K-12 initiative to Carol for the website. – *In Progress*
5. Carol to go live with the new web page highlighting the K-12 initiative. – *Not Done*
6. Dale will find three additional members for the Audit Committee. – *In Progress*
7. Rich will set up a September training focusing on Esri 10.1 workflow management. – *In Progress*
8. *Carol will identify GISPs on the membership list on the web site. – *In Progress*
9. *Carol will launch "App Store" page. – *In Progress*

10. *Bruce will take our idea of a discount on Summit registration for Association members back to the Summit planning committee and see if they can implement it.
11. *Rich will set the date and time for the Sept. Esri training session.
12. *Joe and Bruce will meet with the Dept. of Education to discuss GIS exemptions to the survey legislation.
13. *Verne will let the Coordinating Body know that Ben Houston is our recommendation for a potential nominee.