

Date: April 17, 2012

Subject: Board of Directors Teleconference

Attendees: Verne LaClair, Dale Morris, Bruce Oswald, Julie Tolar

Guests: Ben Houston, Joe Jones (2:16), Rich Quodomine, Carol Zollweg

Meeting Objective: Discuss Items requiring Board Action: NYSAPLS legislation update, Lunchtime chats, Committee progress reports

Minutes:

The teleconference meeting began at 2:06 pm

Previous Meeting Reports

The group reviewed the Action Items from the March meeting minutes. A motion was then made by Verne to approve minutes for the March Board of Directors meeting. Motion was seconded by Dale. Motion carried unanimously.

Treasurer's Report

Christa was not present on the call so there was no report given.

NYSAPLS Legislation

NYSAPLS has agreed to accept our changes if we support the bill. Joe explained that one concern is the possibility that the wording could be moved from this bill (law) to the Education Commissioner's rules and regulations. If it is moved to the rules and regs it could then be changed by the Commissioner without legislative approval.

Rich stated that "public authorities" need to be included in the wording in addition to private firms and government agencies.

A motion was made by Julie to approve the legislation with all changes submitted by the Legislative Committee and to notify NYSAPLS via a formal letter sent on behalf of the Board of Directors. Motion was seconded by Dale. Motion carried unanimously.

Lunchtime Geospatial Chats

Bruce is developing this as a new idea to help members keep up with technology and network with others. His idea is that it would be available to members only.

Rich stated that this is a great idea from professional development stand-point. Ben said that he agrees with the concept as long as it isn't an hour-long presentation. He would like to see a discussion open to all.

Bruce will put together a list of possible topics. Board members should submit additional ideas to Bruce.

Carol said she can put a link/button on the website under the "Members Only" section where individuals could access the chat and/or Google docs.

We will discuss this further at future meetings.

Committee Progress Reports

Committee reports and discussion were as follows:

Membership – Chair: TBD (Bruce)

- Group has had two meetings. And are concentrating on marketing ideas
- Would like to decide on a "grace period" where if a new member signs up near the end of the membership year (June 30th), they are automatically extended to the end of the next year.
 - Board agreed this was a good idea
 - 2-3 months should be the cut-off
 - Will be discussed at a future time
- Association membership is not included in State Conference registration this year
 - We should send a note to all attendees reminding them to join/re-join

Communications – Chair: Carol Zollweg

- Amy signed up for blog
- Member map is getting updated every time the membership database is updated and is currently showing 348 members
- Sheri is working on the Newsletter and it will be emailed out soon
- Julie is writing an article about the Winter meeting and it will be posted soon
- iPad has been ordered and Cattyann was given her bonus

Conference – Chair: Verne LaClair

- 2012 State Conference registration is low
- 2013 State Conference RFP responses are due back by 4/20/12
- The Conference Committee will be meeting the 20th or 21st to review responses and determine a recommendation for the Board

Education – Rich Quodomine (Chair: Amy Work)

- No finalized K-12 implementation plan yet
 - Bruce would like to have it for the meeting in Syracuse

Professional Development: Chair – Rich Quodomine

- The DOT does allow public use of its facilities for training purposes, so this will make Esri group training possible

- The Committee will make a decision on a training topic for June in the next two weeks

Legislative – Chair: Joe Jones)

- See above on NYSAPLS

Marketing – Chair: Ben Houston

- Bruce will send a draft of the survey to Ben
- Ben will send a draft survey schedule to Bruce

Regional Coordination – Co-Chairs: Dorothy Nash & Dale Morris

- No report

Julie will send out a Doodle poll to reschedule the April Prez Call.

A motion was made by Julie to adjourn the meeting. Motion was seconded by Bruce. Motion carried unanimously.

The meeting was adjourned at 3:34 pm.

ACTION ITEM LIST (*new)

1. Committee chairs to come up with a budget for their committees. – *In Progress*
2. Bruce to update the Responsibility Matrix. – *In Progress*
3. Board to come up with ideas for a Membership committee chair. – *In Progress*
4. Verne to send out meeting report notes from Annual Meeting. – *In Progress*
5. Conference Committee will select a firm to organize the 2013 State Conference. – *In Progress*
6. Board members should send in their pictures for inclusion on Board page on the new web site. – *Not Done*
7. Marketing Committee will create a schedule for a Spring survey. – *In Progress*
8. Christa will develop a checklist of tasks to be assigned and completed for each Association meeting. – *Not Done*
9. Ben will get information on sponsorship and branding to the Board. – *Not Done*
10. Dorothy/Dale will submit a Regional Coordination Committee work plan to Bruce. – *Not Done*
11. *Legislative Committee will draft a formal letter to NYSAPLS on behalf of the Board of Directors supporting the proposed legislation with noted changes.
12. *Bruce will put together a list of possible topics for Lunchtime Geospatial Chats and/or training.
13. *?? will send a note to all State Conference attendees reminding them to join/re-join the Association (since membership is not included in conference registration).
14. *Conference Committee will review responses to the RFP for 2013 State Conference planning and submit a recommendation to the Board.
15. The Professional Development Committee will make a decision on a training topic for June.

16. *Bruce will send a draft of the survey to Ben.
17. *Ben will send a draft survey schedule to Bruce.
18. *Julie will send out a Doodle poll to reschedule the April Prez Call.