



Date: May19, 2011

Subject: Board of Directors Teleconference

Attendees: Bruce Oswald, Ann Deakin, Dorothy Nash, Verne LaClair, Christa Hay , Rich Quodomine, Sheri Norton ,Carol Zollweg, Joe Jones, Ben Houston, Lis DeGironimo

Unable to Attend: Jeff Volpe, Dennis Wischmann,

Meeting Objective: Discuss Items requiring Board Action (Summit status, website developer change, & membership renewal)

Minutes:

The teleconference meeting began at 10:30 am

Minutes for the April Board of Directors meeting were reviewed. Motion was made by Ann to approve. Second by Bruce. Motion carried unanimously.

Treasurer's Report

The Treasurers report was discussed briefly. As of May 19, 2011 there was \$14,989.76 in the bank account. 2010 taxes have been submitted. Tax exempt paperwork has been re-sent to the state with the required version of the bylaws and a Filing Receipt of the incorporation papers. Christa noted that there are a number of upcoming expenses that the Board should be aware of. A motion was made by Bruce to approve the April treasurer's report with modifications (elimination of Galileo Award). Second by Ann. Motion carried unanimously.

Previous Action Items

A brief review of the following action items identified during the April BOD meeting was conducted.

- Bruce to develop member letter of intent (RFI) to seek a new website developer to Ann for publication.(Completed)
- Ann to send letter of intent (RFI) to membership. (Completed)
- Bruce agreed to make the changes agreed to the travel expense reimbursement policy document and forward it to the Board
- Committee Chairs to send Carol a list of committee members (Complete)
- Christa to complete IRS tax Exempt process (Working)

Items Requiring Board Action

A discussion regarding the status of the NYS GIS Conference and what role the Board felt the Association should assume was held. This topic was deferred pending outcome of Conference Advisory Council meeting.

The question of whether the board should adopt a policy regarding giving out membership info was deferred to the next presidents call for discussion.

Carol Zollweg reported on the current issues remaining with the current web site developers including that continuing problems being experienced with the membership database portion of the project. She also discussed the progress that was being made on the selection of a consultant to redesign the site with more stable software, etc.

Bruce reported that a meeting was being held with the Metro Albany Chapter of the Association. He noted that Darren Morgan from NYSAPLS had been invited to speak on the proposed surveying legislation. He also reported that Joe Jones was working on a response to NYSAPLS on the legislation and hoped to have it out to them and to the bill sponsors prior to that meeting. He went on to explain that the Legislative Committee continued to work with NYSAPLS on revising the language in the proposed bill.

Committee Reports

Communications:

- Committee members are busy working on the NYS GIS Association newsletter. Sheri Norton asked for Committee Chairs to provide material for the next newsletter slated for release subsequent to the Summit.

Education:

- Ann Deakin noted that she had provided minutes of the last Education Committee meeting.
- She indicated that Alex Chaucer and Amy Work continued to lead the efforts to obtain a signed contract with Esri and NYIT to provide software for New York State's K-12 schools.
- The committee is working on a panel for the NEARC conference this fall on "What it takes to be a valuable employee in 2012." and, possibly, a training session on "What employers are looking for retaining a jobs or getting promotions."

Regional Coordination:

- Dorothy Nash indicated that she would be contacting Jim Daly on his desire to establish a civil service track for GIS. She stated that she would also follow up with Jim on the MOU that had been forwarded to LIGIS.
- Bruce Oswald discussed establishing an MOU with the Lower Adirondack GIS Users Group. Sheri indicated that she would discuss it with Heather Baker.

Conference:

- Bruce Oswald reported on the progress being made on improvements to the 2012 NYS GIS Conference.

By-Laws:

- Rich Quodomine reported that he would be moving forward with the necessary by-law changes shortly and was hoping to attract a few additional members to assist with the work.

Membership:

- Sheri Norton reported that the committee had contact 1,000 of the folks on the “Who’s Who” listing to date as part of their membership drive and will continue through the list as time over the next few weeks.

A motion was made by Ann to adjourn the meeting. Second by Lis. Motion carried unanimously.

The meeting was adjourned at 12:05 pm

ACTION ITEM LIST

1. Ann/Sheri to send out membership renewal notice.
2. Rich to notify Doug Morrison regarding GISP Certification.
3. Carol to confirm committee chairs have submitted member lists
4. Christa to continue working IRS tax exempt process.