



**Date:** February 3, 2011

**Subject:** Board of Directors Teleconference

**Attendees:** Bruce Oswald, Ann Deakin, Dorothy Nash, Lis DeGironimo, Verne LaClair, Christa Hay, Dennis Wischmann, Rich Quodomine, Ben Houston, Carol Zollweg, Sheri Norton

**Unable to Attend:** Jeff Volpe (Travel), Joe Jones (Schedule Conflict)

**Meeting Objective:** Address Association Themes for 2011, Discuss Items requiring Board Action (Travel Policy, IRS signature forms, USGIF Sponsorship, CT Geospatial Council)

**Minutes:**

The teleconference meeting began at 1:30 pm

Committee Chairs were reminded to send a list of members to Carol to update the committee membership lists on the Association web page.

Minutes for the January Board of Directors meeting were reviewed. Motion was made by Ann to approve as submitted. Second by Bruce. Motion carried unanimously.

Treasurer's Report

The Treasurers report was discussed briefly. Suggested modifications to requested committee budgets were made to evaluate impact to Association account balance. At this point no requested committee budgets have been approved by the Board. One outstanding item discussed was the GISP scholarship awards. Funds currently remain obligated even if the awardees have not applied for certification. A suggestion was made to institute a limit of 6 months to apply for GISP certification. If application is not made by awardees, then the Association would reserve the right to award the scholarship funds to an individual from NY that has applied for GIS certification within the past year. This topic was tabled for further discussion. A motion was made by Ann to accept the February 2011 treasures report. Second by Lis. Motion carried with Christa abstaining.

Previous Action Items

A brief review of the following action items identified during the January BOD meeting was conducted.

- Verne to send IRS required documents to board members for signature (Completed)
- Committee Chairs to send Carol a list of committee members (Working)
- Verne to follow up with DeepInk.org regarding backup website (Completed)
- Ben to send copy of Marketing Committee work plan and budget to other committee chairs as template sample (Completed)
- Bruce to review email from Frank Winters regarding following up with Esri representative regarding Statewide K-12 license (Completed)

- Carol to send current list of Association members to Bruce (Completed)
- Bruce to send worksheet to committee chairs for signing up committee members (Completed)
- Lis to develop travel reimbursement guidelines and present to the Board of Directors for approval (Working)

#### Committee Reports

Work Plans, proposed budgets, and list of members are still needed from the Membership, Legislative, and By-Laws committees.

#### Education:

The Education Committee is continuing to work on securing a statewide Esri license for educational institutions and has met with representatives from ESRI in January. Additionally, they are moving forward with putting together a webinar titled "Using LiDAR Data in ArcGIS 10 with 3D Analyst". Dr. Barbara Tewksbury and Mr. David Tewksbury from Hamilton College were contacted and have tentatively agreed to instruct / conduct the webinar. A motion was made by Lis to approve the expenditure of \$250 to conduct the LiDAR webinar. Second by Bruce. Motion carried unanimously.

Members from the Education Committee will also be participating in a panel discussion regarding GIS employees and their value at NEARC's Education Day. (November 13, 2011)

#### Communications:

The Communications Committee (Don Meltz) conducted a webinar during the Presidents Call on February 15, 2011 on how to use Twitter to post tweets to the Association Twitter account and how to follow others. Attendees were also provide with a preview and links to the Association Facebook page.

Committee members are busy planning a spring NYS GIS Association newsletter. Anyone with suggestions for content can forward material on to Carol.

Website update. The membership section and membership login page are being worked on. The "Members Only" login is currently undergoing testing. Carol will be coordinating with committee chairs to post content for their respective committees. Administrative privileges are being tested that will permit posting and editing of content but not allow edits to the membership database.

#### Membership:

The membership committee has been working with the communications committee to test the "members only" login on the Association website.

#### Regional Coordination:

The Regional Coordination Committee recently attended a meeting of the NYS GIS Coordinating Body Local Government Advisory Group held January 19, 2011. Committee members are working to identify ways to reach out regionally to local governments (City/Town/Villages). They are also completing their 2011 work plan and budget to submit for BOD approval.

#### Conference:

The Conference Committee participated in a teleconference with the NYS GIS Conference Advisory Council on February 1, 2011 to discuss and vote on holding the State Conference in October 2011, April 2010, or October 2012. Voting Results indicate the majority favored holding the State GIS Conference in the spring of 2012.

The Geospatial Summit committee has not yet begun meeting to plan the 2011 Summit pending the results of the decision to move the NYS GIS Conference dates. Bruce had a conversation with the United States Geospatial Intelligence Foundation, USGIF regarding potential sponsorship of the Summit and/or other NYS GIS Educational initiatives. In order to request sponsorship funds, the Association would need to submit a one page grant request to the USGIF. A motion was made by Bruce to complete grant request in the amount of \$10K from the USGIF for support of Association Summit and educational activities. Second by Ann. Motion carried unanimously.

A second motion was made by Bruce to approve moving forward with planning the 2011 Geospatial Summit. Second by Lis. Motion carried unanimously.

#### Legislative:

Joe is in the process of setting up a meeting with the NYS Professional Engineers Association. Bruce and Ben are providing comments regarding word changes to proposed surveying legislation.

Joe has made contact with GISCI regarding the consistency of wording in the proposed surveying legislation with that of other states.

#### GISP:

The GISP committee is working to receive endorsement of the GISP certification from the NYS GIS Coordinating Body. Dennis proposed that the Association make a formal comment regarding the GISCI survey seeking inputs on the addition of an exam requirement

#### By Laws:

The By-Laws Committee has yet to meet and is currently seeking committee members. Rich is working on developing communications with the Connecticut Geospatial Council (CGISC). There is a possibility the Association could share newsletter content and information regarding regional events with the CGISC. An informal sub-committee was loosely structured to help facilitate interaction with the CGISC. Participants include Dorothy (GISMO rep), Lis (Regional), Bruce (NYSGIS Assoc.), Carol (website content), and Sheri (newsletter).

A motion was made by Ann to adjourn the meeting. Second by Verne. Motion carried unanimously.

The meeting was adjourned at 3:18 pm

#### ACTION ITEM LIST

1. Bruce to post Doodle schedule request for Presidents Call week of February 15, 2011.
2. Committee Chairs to send Carol a list of committee members.
3. Lis to develop travel reimbursement guidelines and present to the Board of Directors for approval.