



SUBJECT: Board of Directors Meeting Summary

DATE: October 19, 2010

LOCATION: Teleconference Call

The teleconference meeting began at 3:55 PM

Meeting Purpose

Discuss final plans for the annual meeting and election.

Attendance

Jeff Volpe, Bruce Oswald, Verne LaClair, Ann Deakin, Lis DeGironimo, Christa Hay, and Sheri Norton.

NYS GIS Conference/Annual Meeting/Election

The draft agenda was reviewed and the Board agreed to skip the committee review and simply hand out the hardcopy reports before the meeting. Other details discussed:

- Lis DeGironimo has several changes to the Regional Coordination section (contact changes and additions).
- The by-law changes voting will be by simple hand raises by present members.
- The official membership count is 206. Christa Hay and Carol Zollweg are coordinating the final sign-in list.
- Sheri Norton and Julie Tolar are responsible for counting the ballots for the election.
- 2010 reports are still needed from the Business Development, Conference, Legislative, and Marketing Committees.
- The committee reports will be distributed at the Association booth and also at the annual meeting. Sheri Norton has printed 60 copies of each report, with additional copies to be prepared by Jeff Volpe. Electronic PDF versions of the reports will also be distributed via the NYS GIS List Serve.
- The new Association flier will be included in each registration packet.
- Sheri Norton will drop off all materials including secretary notes and official documents at the front desk of the Hilton in Saratoga Springs on Saturday afternoon. These will be collected by Jeff Volpe on Sunday.
- Sheri Norton will prepare sign-up lists for each committee to be kept at the Association booth and also brought to the annual meeting. These will include current committee chairpersons and members.
- The Association will award two (2) GISP awards to members at the annual meeting. Recipients will be expected to complete application submission within 6 months of the annual meeting as well as contribute an article to the Association newsletter describing their GISP experience (or other topic).
- Christa Hay recommended formation of an Office Committee that would be responsible for mail receipt and sending out checks. In lei of a treasurer that cannot perform his/her duties, the President will be given authority to assume the treasurer's duties. The Board will vote at the November meeting on this subject and decide whether they by-laws should be amended to encompass this contingency.

The meeting was adjourned at 4:23 PM