

**SUBJECT: Board of Directors Meeting Summary**

**DATE: December 4, 2008**

**LOCATION: Teleconference Call**

---

*The teleconference meeting began at 11:00 AM.*

***Meeting Purpose***

November BOD Minutes, treasurer's report, website update, 2009 Geospatial Summit, outreach, NYS GIS Conference, membership fee, committee updates, GIS Day recap

***Attendance***

Jeff Volpe, Bob Brower, Sam Wear, Christa Hay, Scott Sherwood, Larry Alber, and Sheri Norton

***Annual Meeting Minutes***

The November BOD Meeting minutes submitted by Sheri Norton were accepted without modifications.

***Treasurer's Report***

Christa Hay indicated no changes in the Association account. Subtracting the \$1,000 towards GISP awards and the \$2,000 approved for website re-vamp, the Association will have approximately \$10,000 in 2009.

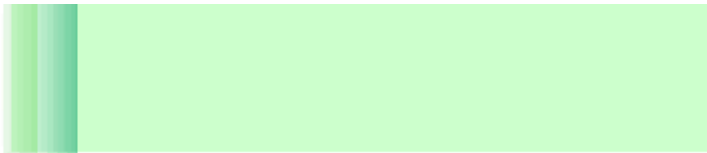
***Website Update***

No updates from Bruce Oswald regarding the RFQ draft for re-vamping the website.

***Geospatial Summit 2009***

A lengthy discussion ensued regarding budget concerns for the Geospatial Summit next year. Christa Hay emailed the BOD a scaled-down budget, which most considered reasonable adjustments from 2008. Some concerns were raised about the Summit:

- Travel costs for both attendees and speakers may be difficult
  - Holding the Summit in Albany may alleviate the costs for many attendees
  - Logistics may be more complicated holding the Summit at a new location
- Might be prudent to wait until 2010 to hold the next Summit
- Continuing with ballooning expenses as observed in the past three years isn't prudent. If the Summit is held in 2009, costs per line item need to be reduced.
- Does the Summit mean much to the Association membership? Probably, given the 2008 survey results.
- The cost for the preferred site is \$4,516 and does not include food
- Is the quality of the Summit (presenters and overall experience) sustainable if held annually?



- Bob Brower feels that the energy and commitment is still strong
- Scott Sherwood recommended a brief survey of members to find out if they'll be attending in 2009
- Bob Brower suggested extending the reception attendance out to non-GIS communities

Jeff Volpe will discuss these concerns with Bill Johnson of CSCIC, afterwards the BOD will vote on the final proposed budget for the 2009 Geospatial Summit.

***Membership Fee***

Sheri Norton will send an email announcement via the GIS List Serve regarding the new membership categories (Professional/Student) and fees (\$10/5 respectively). When the PayPal account and website button are set up another email announcement will be distributed.

***NYS GIS Conference***

Bob Brower and Jeff Volpe will speak with Maureen about the Conference Planning, providing assistance to improve quality. The BOD feels strongly about change from an ESF-centric event to co-sponsors focus.

***Committee Updates***

**Legislative Committee -----**

Sam Wear will submit an outreach letter to the legislature by the end of the year.

**Marketing Committee -----**

No update.

**Business Development Committee -----**

Scott Sherwood will be meeting with Bob Brower on Friday to discuss what educational elements (e.g., training needs for workforce development) to integrate in the GIT Business Survey.

**Education Committee -----**

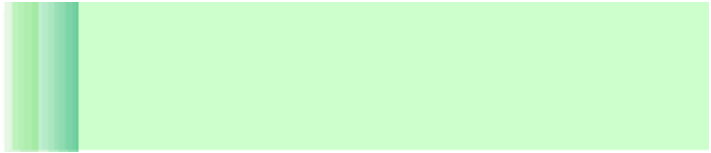
Bob Brower would like fifteen minutes in the agenda at the next BOD meeting to discuss the Committee's role in various activities.

**Regional Coordination Committee -----**

Larry Alber requested a copy of the Association PowerPoint presentations that could be used at regional meetings to inform attendees of NYSGISA activities. There may be problems with this however, such as what content to include and who will give the presentation. Jeff Volpe will draft up a new PowerPoint.

**Membership Committee -----**

Sheri Norton was appointed as Chair of this new committee. She will be working with the other Committee members to draft goals. Christa hay expressed an interest in maintaining the membership database.



A preliminary announcement about the membership categories, fees, and member benefits will be emailed next week on the GIS List Serve. This will be followed by another announcement when the PayPal online is established.

### ***GIS Day***

Meeting guest, Amy Work, described GIS Day activities of IAGT. Approximately 250 middle and high school students attended two ½-hour sessions (hand-on demographics, presentation on LIDAR). Staff also visited Oswego County the day after GIS Day, giving a presentation to roughly 150 high school students.

Cornell University also held events as did SUNY Albany.

### ***Miscellaneous***

Bob Brower inquired whether the NYSGISA would be interested in partnering with IAGT for grant opportunities. He indicated a desire for a process to be defined for notification to Jeff Volpe and cc to the BOD requesting a letter of commitment. This is because it is often difficult to post a partnership request on the BOD agenda since the grant deadlines are usually tight.

### ***Action Items:***

- Jeff Volpe and Christa Hay will set up the PayPal account
- Julie Tolar will add a “Pay Online” button to the website linked to the PayPal account
- The BOD will email their vote to accept or reject the 2009 Geospatial Summit budget
- Sheri Norton will email on the GIS List Serve regarding membership changes.

*The meeting was adjourned at 12:10 PM.*