



**SUBJECT: Board of Directors Meeting Summary**

**DATE: September 3, 2008**

**LOCATION: Teleconference Call**

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*The teleconference meeting began at 2:30 PM.*

***Meeting Purpose***

Committee updates, website update, 2009 Geospatial Summit, Insurance, NYS GIS Conference, GISP, and regional questions.

***Attendance***

Jeff Volpe, Bruce Oswald, Scott Sherwood, Sam Wear, Christa Hay, and Sheri Norton

***August Meeting Minutes***

The August BOD meeting minutes were accepted without changes.

***Treasurers Report***

Christa Hay announced that a check for \$423.55 was sent to Delaney for payment of online registration and other miscellaneous items.

***Annual Election***

The Nomination Committee will be comprised of Julie Tolar (Chairperson), and at least two additional members. Jeff Volpe will find two more people to serve on the Committee. Bob Brower is recovering from illness and therefore must be substituted. A request for nomination announcement was sent via the List Serve, and will be re-issued by Sheri Norton this week.

The BOD discussed possibilities of an on-line ballot via survey monkey up to the week before the election.

***Website***

A subcommittee has been formed, including Julie Tolar and Austin Fisher, to define the scope of work desired for the website revamp. Tentative recommendations include:

- Re-organization
- New graphics
- Database development and access
- Mashup of where the membership are located

Currently IAGT donates hosting and Paul Opel's time for the website. The BOD would like to firm up the scope of work for announcement at the annual meeting in October. Possible options for financing the website revamp included:

- Corporate sponsorship (~ \$1,000 per sponsor)



- Offer hosting as another way of sponsoring
- Student hired with NYSGISA funds
- Professional hired with NYSGISA funds

### ***Geospatial Summit Online Registration***

The BOD continued the August discussion of alternatives to Delaney for online registration. Jeff Volpe and Bruce Oswald did research on PayPal costs (the leading option), estimating a \$500 annual savings over using Delaney again. Jeff will obtain final information and provide it at the annual meeting.

### ***Insurance and Regional User Groups***

The insurance recently purchased only covers only the Board of Directors, not membership at large or the regional user groups.

Regarding use of NYSGISA funds for refreshments and/or meeting sites, the BOD previously voted against this.

### ***NYS GIS Conference***

No response has been given to the request to change meeting time and day for the NYSGISA annual meeting.

Bob Brower and Jeff Volpe summed up their teleconference call with Maureen Wakefield. All parties are interested in improving the NYS GIS Conference, particularly with NYSGISA involvement. For example, the NYSGISA could provide pre and/or post conference training and workshops. It might also help to evaluate the caliber of presentations compared to other state conferences.

Sam Wear recommended creating a new committee or workgroup to provide NYSGISA feedback to the NYS GIS Conference Planning Committee. Bruce Oswald will nudge 4-5 people to help with this task.

### ***Legislative Committee***

Sam Wear will provide closure information on the surveying issue prior to the annual meeting. He will follow up to the last letter sent to the legislature and provide a brief description of the status to date for inclusion in Jeff Volpe's presentation at the NYS GIS Conference just before the "State of the State" PowerPoint.

### ***Marketing Committee***

Bruce Oswald briefly described progress of the Committee, including:

- The website is up to date with job postings and events
- New members joining at the annual meeting will receive a flash drive
- Ben will interview Scott Sherwood for a Business Development Committee News Bliz



- Bruce Oswald purchased “I’m a GISP – Ask Me How to Be, Too” buttons. The BOD approved reimbursing Bruce for the cost.

***Business Development Committee***

Scott Sherwood was approached by an individual that would like to join the Committee. The Committee is trying to accomplish inclusion of the GIT industry in the Dunn & Bradstreet (and other) databases referenced by the Senate Research Service.

The Committee will be meeting in one week.

***Regional Coordination Committee:***

Jeff Volpe announced that most regions were meeting September. The subject of whether the regional user groups should remain ad-hoc or formalized as “chapters” of the NYSGIS was raised.

A brief discussion followed focused on whether the NYSGISA should charge a nominal annual membership card and provide membership cards. The BOD decided to expand this topic at the annual meeting and also request volunteers for the Membership Committee.

***GISP:***

The BOD voted unanimously to provide a \$1000 towards four GISP application fees. Jeff Volpe will draft an announcement for the BOD to review and then post on the List Serve. Winners will be drawn from a hat at the annual meeting.

***Action Items:***

- Jeff will finalize cost information for PayPal online registration
- Jeff will draft an announcement of the GISP sponsorship for the BOD to review and then post on the List Serve
- Jeff will find two additional members for the Nomination Committee
- Bruce will find 4-5 members for the NYS GIS Conference committee/workgroup
- Sheri re-post the nomination request announcement on the List Serve

The next BOD will be held on October 1<sup>st</sup> at 2:30pm.

*The meeting was adjourned at 3:40 PM.*