

**SUBJECT:** Board of Directors Meeting Summary

**DATE:** May 7, 2008

**LOCATION:** Teleconference Call

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*The teleconference meeting began at 3:05 PM.*

***Meeting Purpose***

Committee updates, plan the next general meeting, Geospatial Summit planning, surveyor licensing legislation.

***Attendance***

Jeff Volpe, Bruce Oswald, Christa Hay, Sam Wear, Larry Alber, and Sheri Norton

***April Meeting Minutes***

The minutes from the April BOD teleconference meeting were accepted without modifications.

***Treasurers Report***

Christa Hay announced that \$5,975.15 remained in the Association account. Checks from ASPRS and IAGT were received for their respective contributions towards the April General Meeting. Lanyards and flash drives for distribution to membership have been paid for. Christa estimated \$4,000-5,000 profit from the 2008 Geospatial Summit (based on 181 currently registered for the conference). She is working on taxes which are due on May 15<sup>th</sup>. Lastly, she announced that budget requests from the committees were mostly done.

*Additional note:* Jeff Volpe will research options for a new table top display.

***Website***

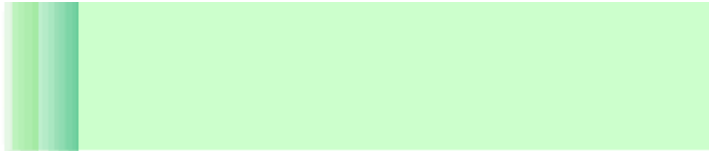
Bruce Oswald indicated that sponsors of the Geospatial Summit want more real estate space on the website for their respective logos. Recommendations by the BOD included:

- Use of larger fonts rather than picture logos (since the logos are varying sizes)
- Re-design of the home page and/or Summit page

Paul Opel has been delayed getting updates to the website completed. The Marketing Committee will work out a method for Julie Tolar to remotely update the website. No proposal for the website re-design has been received from Paul Opel yet.

***Marketing Committee***

Bruce Oswald announced that the lanyards and flash drives ordered have arrived. He will bring these materials to the general meeting on May 20<sup>th</sup> for distribution to members. An announcement regarding the flash drives will be sent via the NYS GIS List Serve before the general meeting.



The survey responses were received from John Borst at NYS CSCIC and the results will be presented at the general meeting.

The Committee is investigating the best method for establishing a central master membership database which can be remotely accessed and downloaded by the BOD.

#### ***Legislative Committee***

Two letters were sent to the NYS Legislature and have also been posted on the NYSGISA website. No responses have been received to date. Sam Wear will post information regarding actions of the NYSGISA as well as progress of the legislation.

#### ***Regional Coordination Committee***

Larry Alber will be contacting Jason Baum (Town of Bethlehem) to inquire whether he would step up as coordinator of the Metro Albany users group in replacement of Lena Weber.

Jeff Volpe briefly re-capped the recent Southern Tier users group meeting activities, and Sheri Norton summarized the Lower Adirondack users group meeting.

Larry Alber requested meeting updates and minutes be sent to Julie Tolar for posting on the NYSGISA website.

#### ***April General Meeting***

The next general meeting of the NYSGISA will be held from 3:30-5:00pm at the Welsh-Allyn Lodge in Skeneateles. Jeff Volpe will draft the agenda and email the document to Sheri for posting on the NYS GIS List Serve.

#### ***Insurance***

Christa Hay received two quotations for insurance for the BOD:

- \$790 premium
- \$930 premium (quotation expires on May 8<sup>th</sup>, Christa will obtain a revised quote)

The BOD were in favor voting for insurance coverage in the next month.

#### ***Action Items:***

- Bruce Oswald will email Sheri Norton the most current membership database
- Jeff Volpe will draft the agenda for the May general meeting
- Sheri Norton will post the agenda for the May general meeting on the List Serve

*The meeting was adjourned at 3:40 PM.*