

# **Notes from the Meeting of the 2013 NYS Conference Committee**

(January 4, 2013)

**Attendees** John Barge, Mickey Dietrich, Christa Hay, Eric Herman, Bill Johnson, Verne LaClair, Susan Nixon, Bruce Oswald, Lindi Quackenbush, Tom Sears, Cindy Sherwood (DEM)

## **Meeting Conclusions/Action Items:**

1. Introduce Cindy Sherwood from Delaney Meeting & Event Management
2. Conference Site
  - Cindy will check to determine the availability and prices for November for the Desmond, Sagamore and the Saratoga Hilton
  - Cindy will check to determine size of bar, restaurant rooms, etc at the Sagamore
  - Cindy will check to determine other potential hotels near the Sagamore that attendees could use at a lower cost than the Sagamore
  - Note – 1. NEARC is scheduled in Nashua, NH in late September
  - Note – 2. Gov Rate in Albany is \$104/night and \$94/night in Lake George
3. Conference Agenda (Below is the rough agenda discussed in the meeting. Items for the App Garden and Petting Zoo have been left in as place holders until a decision is made on their format)

### **Pre- Conference:**

- Late afternoon arrival and vendor set up (25-30 spaces); special area for “App Garden” and Technology Petting Zoo (TBD); I
- Low key evening reception (or “get together” in the hotel bar (hosted by Tom Sears)

### **Day 1:**

8:00 a.m. – 9 a.m. Registration Desk Open/Conference Check-in; vendor area open; Continental Breakfast (in vendor area) (Note – 8:00-7:00pm Exhibitor (25-30 spaces); plus special area for “App Garden” and Technology Petting Zoo; all breaks in this area)

9:00 a.m. – 10:00 a.m. Welcome & review of agenda/description of various conference events; Association Overview; State of the State

10:00 a.m. – 10:30 a.m. Break in vendor area

10:30 a.m. – 11:30 a.m. Keynote Presentation (for 400 theatre style)

11:30 a.m. – 12:30 p.m. Lunch

12:30 p.m. – 1:00 p.m. Dessert in the vendor area

1:00 p.m. – 3:00 p.m. Special Spatial Spotlights (3 -4 rooms seating 100-150 each theatre style)

3:00 p.m. – 3:30 pm Break in vendor area

3:30-5:00pm: Concurrent workshops (3 rooms seating 100-150 each theatre style) (No pre-registration)

5:30 – 7:00 p.m. Networking Reception in Exhibit area

Day 2:

7:30 a.m. Registration Desk Open & Continental Breakfast

7:30 a.m. Exhibit Area Opens; “App Garden” (technology poster session) featuring web-based and mobile platforms

8:30 a.m. – 10:00 a.m. (4) Concurrent technical sessions- each room seating 150 theatre (concurrent sessions will be 3 half hour sessions)

10:00 a.m. – 10:45 a.m. – Break in vendor area

10:45 a.m. – 12:15 p.m. – NYS GIS Association Annual Meeting

12:15 p.m. – 1:00 p.m. – Lunch (What about a box lunch in the vendor area?)

1:00 p.m. – 2:30 p.m. – 4) Concurrent technical sessions- each room seating 150 theatre (concurrent sessions will be 3 half hour sessions)

2:30 p.m. – 3:00 p.m. Break in vendor area

3:00 p.m. 4:30pm: – (4) Concurrent technical sessions- each room seating 150 theatre style (concurrent sessions will be 3 half hour sessions)

#### 4. Conference Web Site

- DEM has been in touch with CattyAnn Campbell (Association web person) and coordinate conference web site development with her

#### 5. Presentations

- Crowd source Special Spatial Spotlight and Keynote topics via Google Docs or Survey Monkey