

Date: Thursday, December 15, 2016

Subject: Board of Directors Meeting

Board Members Present: Colin Reilly, Andy Mendola, Rick Reichert, Larry Spraker

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Mickey Dietrich, Tao Tang, Pete Walsemann, Christa Hay

Minutes: The meeting began at 12:06 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Andy to approve the minutes from the November Board of Directors meeting. Motion was seconded by Rick. Motion carried unanimously.

The items on the task list for December are to send a "Season's Greetings" message including priorities for the year (President), appoint Audit Committee (Board of Directors), collect signed annual statements (Secretary), get Annual Meeting Minutes approved after 30 day review period (Secretary), renew PO Box (Treasurer), submit budget requests for year (Committee Chairs), and submit plan/goals for the year (Committee Chairs). The items on the task list for January are to renew New York Council of Nonprofits (Treasurer), renew website domain with GoDaddy for nygeosummit.org (auto - Treasurer), renew website domain with GoDaddy for nysgis.com (auto - Treasurer), hold webinar (Professional Development Committee), and perform financial review of previous fiscal year (Audit Committee).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

GeoSpatial Summit 2016

Finances for the GeoSpatial Summit are being finalized. Colin will get pictures taken at the Summit to Carol for the website.

NYGeoCon 2017

Colin will write a brief paragraph encouraging attendance for the NYGeoCon 2017 website.

Larry made motion to offer NYSAPLS a free booth in exchange for a booth at their conference either this or next January. Motion was seconded by Colin. Motion carried unanimously.

President's Reports

As they are the only active PAG, Colin has reached out to the UAS group and invited one of their members to attend the monthly Committee Call. They will decide at their next meeting who will represent them on the Committee Calls.

Colin has finalized the President's Message, and is working on the Season's Greeting Message.

Colin would like to see webinars being offered on a monthly basis. He is finalizing plans for a January webinar with the Professional Development Committee, and will get the information to Carol to send out to the members.

Andy said the GeoTech Center in conjunction with Directions Magazine is holding a three hour webinar on drones on February 15th. Information regarding that webinar could be sent out to the members in lieu of an Association webinar in February.

Link to registration: <https://attendee.gotowebinar.com/register/1484860043637603585>.

For more information: <https://drones.directionsmag.com/>.

Colin appointed Rick and Michelle to the Audit Committee. Rick made a motion the confirm the Audit Committee as appointed by Colin. Motion was seconded by Larry. Motion carried unanimously.

Rick said the Legislative Committee is developing plans for a Map Day event in Albany on May 9th.

A motion was made by Colin to adjourn the meeting. Motion was seconded by Larry. Motion carried unanimously.

The meeting adjourned at 12:27 PM.

Action Item List

1. Mickey will send resolutions related to actions or policies to Communications for the website.
 2. Christa will file tax returns.
 3. The Membership Committee will explore the possibility of raising the membership fee.
 4. Mickey will set up a call with Bev Corwin, Carol, Susan, and Colin to discuss the goals of the External Development Committee and collaboration with the Communication Committee.
 5. Colin will develop Association priorities for the year.
 6. Mickey will acknowledge departing Board Members, Committee Chairs, and Officers.
 7. Mickey will send a letter of appreciation to Committee Members.
 8. Board Members will sign an annual statement.
 9. Committee Chairs will review and confirm roster on website.
 10. Communications will update Board and Committee rosters on website.
 11. Colin will send a "Season's Greetings" message including priorities for the year.
 12. Michelle will collect signed annual statements.
 13. Michelle will get the Annual Meeting Minutes approved after 30 day review period.
 14. Christa will renew the PO Box.
 15. Committee Chairs will submit budget requests for year.
 16. Committee Chairs will submit plan/goals for the year.
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17. Christa will renew the New York Council of Nonprofits (NYCON).
 18. Christa will renew website domain with GoDaddy for nygeosummit.org (auto).
 19. Christa will renew website domain with GoDaddy for nysgis.com (auto).
 20. The Audit Committee will perform a financial review of previous fiscal year.
 21. Colin will get pictures taken at the Summit to Carol for the website.
 22. Colin will write a brief paragraph encouraging attendance for the website.