

Date: Wednesday, February 4, 2015

Subject: Board of Directors Teleconference

Board Members Present: Susan Nixson, Julia O'Brien, Julie Tolar, Carol Zollweg

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Mickey Dietrich, Rich Quodomine, Pete Walsemann, Christa Hay

Minutes: The teleconference meeting began at 12:04 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Julia to approve the minutes from the January Board of Directors meeting. Motion was seconded by Carol. Motion carried unanimously.

There are no items on the task list for February. The only item on the task list for March is to ship Association table material to the GIS/SIG Conference (Treasurer).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

President's Reports

Goals have not been submitted by the External Development Committee, Government Committee, or Legislative Committee. Susan will follow up with Rich and Bev (External Development), and Bruce and Joe (Legislative). Julia said a member survey will go online this week which will help the Government Committee formalize their plans and goals. Even though there are still a few committees missing, Susan would like to approve the goals. Carol made a motion to approve the Committee Plans & Goals for 2015. Motion was seconded by Julia. Motion carried unanimously.

The GIS/SIG Conference lunch sponsorship is available if the Association would again like to sponsor. For \$400.00, lunch sponsorship includes recognition on the agenda, on boards posted at the conference, and during the lunch remarks. GIS/SIG also reciprocates by sponsoring NYGeoCon and the GeoSpatial Summit. Julia made a motion to approve sponsoring lunch at the GIS/SIG Conference for \$400.00. Motion was seconded by Julie. Motion carried unanimously.

The Elementary and Secondary Education Act (ESEA), also known as No Child Left Behind, is being reauthorized this year and there is a movement to include geography funding. Susan proposed the Association send a letter to Governor Cuomo and Senators Schumer and Gillibrand in support of the AAG request to have geography funding in the ESEA legislation. There was question as to whether support to include geography implies support of No Child Left Behind. It was determined that the letter should be worded in such a way that the Association is not advocating No Child Left Behind, but that if it is reauthorized, support for geography be included. Susan will share this sentiment with Ann Deakin, who is drafting the letter for the Board to review.

Sponsorships are now available for the Westchester User Group Meeting. As a platinum sponsor for \$200.00, the Association would receive acknowledgement on the agenda and a five minute company overview during the morning session. Julia made a motion to sponsor the Westchester User Group Meeting for \$200.00. Motion was seconded by Julie. Motion carried unanimously.

Susan stated that the GAC Organizational Chart was revised to more clearly illustrate that the Association serves an advisory role.

Susan is trying to find new members to revitalize the Legislative Committee. If you know anyone who would be a good fit, please let Susan know.

The Regional Coordination Committee has proposed a survey for the regional coordinators concerning municipalities that don't have GIS. The regional coordinators will be asked to fill out what they know about the counties, towns and villages in their region in an effort to identify who does and doesn't have GIS. Susan will work with Razy to develop a survey, and Julie will share progress with the GAC.

The webstore is close to being finalized, but the developer is out of the office for a short time due to a new baby.

Julie is trying to set up a meeting next week on GIS for municipalities with Susan, Alan, and Jim Daly.

Julie sent out her notes from the December GAC meeting. The GAC minutes aren't usually ready until shortly before the next meeting in three months.

Jake Needle is not available to act as Professional Affiliation Group (PAG) Coordinator at this time. Julie has exchanged emails with Eric Brady, who has expressed interest. She will schedule some time for them to have a more formal discussion.

Julie followed up with Bill regarding whether the action restricting GAC members requires a change to the bylaws. Bill said it doesn't require a change to the bylaws, and that bylaws should not be used to memorialize specific motions. The Nominating Committee should be aware of the action when making nominations. Bill mentioned he noticed a few items that could be updated in the bylaws, and offered to participate in a bylaws review committee if the Association formed one. Julie volunteered to lead a committee to review and update the bylaws, and Michelle offered to participate.

Board Member Reports

Carol mentioned that the NYGeoCon website is close to being finalized and will go live soon, and that the PAG page is up under the Committee menu.

The cost to renew the pro package of nysgis.net hosting with HostMonster is \$24.99 a month or \$299.88 annually. If renewed for three years, the cost is \$19.99 a month for a total of \$719.64, which equates to \$239.88 annually, saving \$60.00 per year. Carol made a motion to renew nysgis.net hosting with HostMonster for three years for \$719.64. Motion was seconded by Julia. Motion carried unanimously.

Open Discussion

As she did during the Regional Coordinators call, Susan reminded everyone to send meeting information to Carol for posting on the Association calendar. Susan knows there is more activity happening than what the calendar reflects.

A motion was made by Julia to adjourn the meeting. Motion was seconded by Carol. Motion carried unanimously.

The meeting adjourned at 1:00 PM.

Action Item List

1. Christa will obtain software to document all income and expenditures.
2. Rich will sign and return his annual statement.
3. Carol/Christa will pay the HostMonster nysgis.net website hosting fee.
4. The Audit Committee will conduct a financial review of the previous fiscal year.
5. Susan will follow up with Mickey and Andy concerning presentation materials for schools.

6. Christa will ship Association table material to the GIS/SIG Conference.
7. Christa will pay the \$400.00 GIS/SIG Conference lunch sponsorship.
8. Susan will let Ann Deakin know that the Association will send a letter of support for geography funding in the ESEA legislation, as long as it is worded in a way that the Association is not advocating for No Child Left Behind.
9. Christa will pay the \$200.00 Westchester User Group Meeting sponsorship.
10. Susan will work with Razy to develop a regional coordinator survey concerning GIS for municipalities.
11. Julie will set up a meeting on GIS for municipalities with Susan, Alan, and Jim Daly.
12. Julie will follow up with Eric Brady regarding the PAG Coordinator.

NYS GIS Association, Inc.

February 12, 2015

Treasurer Report

Christa Hay

As of February 12, 2015 there is \$38,542.05 in the bank account.

Expenses (since last report):

GIS/SIG lunch sponsorship	\$400.00
Hostmonster -3 years	\$719.64
Legal Zoom-logo trademark	\$444.00

Income:

Membership	\$180.00
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Balance: **\$37,158.41** [includes checks not cleared*]

Proposed 2015 Budget Upcoming Yearly Operating Expenses (approx.):

Office Expenses	\$400.00	includes PO Box office, election buddy, printing
Meeting Costs	\$150.00	printing, refreshments etc
Travel expenses	\$500.00	generally do not use entire
Accounting Software	\$300.00	
D&O Insurance	\$900.00	
Sponsorships	\$600.00	ex, GIS/SIG - \$200 balance remaining
Professional Development		
Webinars	\$710.00	Click Webinar
Promotional Items	\$500.00	
Awards Committee	\$1,550.00	
Communications	\$1,200.00	\$480.36 balance remaining
Membership	\$300.00	

Balance (EOY-approx.): **\$31,168.05** [does not include NYGEO CON or GISMO/WNYSGIS]