

Date: May 22, 2012

Subject: Board of Directors Teleconference

Attendees: Christa Hay, Dale Morris, Dorothy Nash, Bruce Oswald, Julie Tolar

Guests: Joe Jones, Rich Quodomine, Carol Zollweg

Meeting Objective: Discuss Items requiring Board Action: NYSAPLS legislation update, Lunchtime chats, Committee progress reports

Minutes:

The teleconference meeting began at 2:06 pm

Previous Meeting Reports

A motion was made by Dale to approve minutes for the April Board of Directors meeting. Motion was seconded by Christa. Motion carried unanimously. The group reviewed the Action Items from the April meeting minutes.

Treasurer's Report

The Treasurers report was discussed next. Christa stated that the current balance is \$10,168.97. Recent expenses included a \$835 final website payment, a \$250 bonus for Cattyann, \$542.66 for the iPad for Vijay, and a \$500 Summit deposit. We have also had \$424.55 in income from new memberships. The estimated year-end balance after all anticipated expenses is \$6,449.58.

A motion was made by Julie to approve the treasurer's report. Motion was seconded by Dale. Motion carried unanimously.

NYSAPLS Legislation

Joe explained that on April 23, 2012, Bruce sent a letter to Darren Morgan stating that the BOD supported the bill with our noted changes. We haven't heard whether the NYSAPLS Board has accepted our changes.

As far as Joe knows there hasn't been a legislature vote scheduled yet and the text of the bill has not been changed. Joe is planning to talk to Darren Morgan on May 23rd and will let the Board know what is happening.

Domain Name Costs

Carol explained that the domains nysgis.org, nysgisa.org and nysgisa.com are due to expire. She set up a GoDaddy account to manage our domains and got cost estimates to re-register all three and get them on the same renewal schedule:

# of Years	Total Cost	Cost/Year
9	333.58	\$37.06
5	185.32	\$37.06
3	130.53	\$43.51

The Board agreed to go with the 5-year plan for \$185.32. Carol will follow up on this.

Lunchtime Geospatial Chats

Bruce stated that the topic of “Keeping up with Technology” is the most requested. He would like to only use free software to organize and hold these chats, so we won’t be able to record them. The Board agreed that this is fine since the point is to be interactive and encourage two-way communication. Bruce will set it up for a Tuesday or Wednesday and send out an announcement.

Meeting Organizer

Bruce explained that we have a volunteer, Anya Rozanova (fountains spatial), who will be organizing future Association meetings. She can use the checklist Christa is developing. It is a positive step for the Association to get more people involved and spread the workload out.

Committee Progress Reports

Committee reports and discussion were as follows:

Membership – Chair: TBD (Bruce)

- There have been no recent committee meetings

Based on previous Board discussions, a motion was made by Julie to allow anyone who joined after April 1, 2012, to have their membership extended until June 30, 2013. Motion was seconded by Dorothy. Motion carried unanimously.

A motion was made by Dorothy to extend all GISMO-identified members’ membership until June 30, 2013, using money previously identified as to be used for the NYC area. Motion was seconded by Julie. Motion carried unanimously.

Communications – Chair: Carol Zollweg

- A letter will be going out to everyone whose membership is expiring (reminding them to renew)
- “Follow” button on website seems to be having some issues – Cattyann is looking into it
- Newsletter will be sent out soon

Conference – Bruce (Chair: Verne LaClair)

- Committee had a meeting at the State conference
- Plan to meet again the week of May 21-25 to agree on a scope of work for planning the 2013 State conference

- Scope will be submitted to Cindy Delany to try to pare down the quoted price
- Verne is sending out a Doodle poll to schedule the meeting
- A survey went out as a follow-up to the 2012 State conference
- Total attendance at the 2012 State conference was around 235

Professional Development: Chair – Rich Quodomine

- Bruce stated that Jim Zollweg had volunteered to teach a Python training course
- It appears that the end of July would be a good time for Jim
- Rich will invite Jim to the next Committee meeting to workout the details and organize scheduling
- Rich will report back to the Board after the schedule has been set

Education – Bruce (Chair: Amy Work)

- Amy sent the following update regarding the K-12 implementation:
 - Working to develop hands-on training schedule
 - Working on offering an administrative webinar
 - Have 2-3 MOUs signed with licensing codes being generated, more interest is coming in, just no signed MOUs
 - Creating a community resource center

Legislative – Chair: Joe Jones

- See above on NYSAPLS

Marketing – Bruce (Chair: Ben Houston)

- We have received 83 responses to the survey so far
- Bruce will send a reminder to GISNY-L to try to get more responses
- Bruce reviewed some of the preliminary results

Regional Coordination – Co-Chairs: Dorothy Nash & Dale Morris

- Dale explained that a work plan had been circulated to the Committee, but never finalized
 - The Committee will get it to Bruce ASAP
- Dale is meeting with the WNY user group within the next week

A motion was made by Dale to adjourn the meeting. Motion was seconded by Christa. Motion carried unanimously.

The meeting was adjourned at 3:31 pm.

ACTION ITEM LIST (*new)

1. Bruce to update the Responsibility Matrix. – *In Progress*
2. Board to find a Membership committee chair. – *In Progress*
3. Verne to send out meeting report notes from Annual Meeting. – *In Progress*

4. Conference Committee will select a firm to organize the 2013 State Conference. – *In Progress*
5. Christa will develop a checklist of tasks to be assigned and completed for each Association meeting. – *In Progress*
6. Ben will get information on sponsorship and branding to the Board. – *Not Done*
7. Dorothy/Dale will submit a Regional Coordination Committee work plan to Bruce. – *In Progress*
8. Carol will send a note to all State Conference attendees reminding them to join/re-join the Association. – *In Progress*
9. The Professional Development Committee will make a decision on a training topic for June. – *In Progress*
10. *Julie to send a new request for a Membership Committee Chair to GISNY-L.
11. *Carol will re-register the expiring domain names.
12. *Bruce will set up the first Lunchtime Geospatial Chat for a Tuesday or Wednesday and send out an announcement.
13. *Rich will set up a Python training session for members to be taught by Jim Zollweg.
14. *Bruce will send a reminder to GISNY-L to try to get more responses to the survey.