

SUBJECT: Board of Directors Meeting Summary

DATE: February 13, 2007

LOCATION: N/A (Teleconference Call)

The teleconference meeting began at 2:30 PM.

Meeting Purpose

The purpose of the meeting was to review action items from the December 2006 meeting, discuss the Geospatial Technology Camp, general announcements, outreach opportunities, legal questions, and website banners.

Attendance

Jeff Volpe, Sam Wear, Bob Brower, Christa Hay, Jeff Tweksbury, Bruce Oswald, Paul Opel, Sheri Norton

Review Action Items of the December 2006 Board Meeting

Minutes from the December 2006 Board Meeting were reviewed, corrections provided, and accepted.

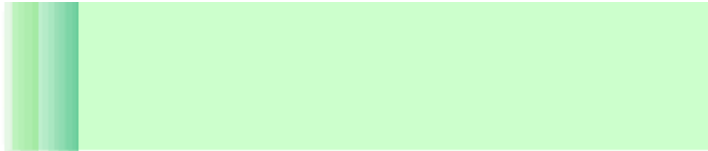
Action items from those minutes were examined:

- Discussion continued on generating a membership. Jeff Volpe will draft an email and send it to Sheri Norton for distribution to existing members.
- IAGT Assistance with the website maintenance was also discussed. Girk's continued role with the website is up to him.
- An email should be sent to Scott Sherwood confirming his appointment as Chair of the Business Development committee, and verifying his acceptance of this position.
- Larry Alber should also be contacted verifying his acceptance of his appointment as Chair of the Regional Coordination Committee.

Geospatial Technology Camp

This camp would be designed for kids as an outreach opportunity and contribution to communities. The camp would likely be held at a facility such as IAGT or a community college, and would include desktop and field programs.

Bob Brower will ask Amy Work at IAGT (currently the education coordinator) if she'll help coordinate with the Association. [Note: IAGT is a sub-recipient of the GIT Ahead project. The Association's role would be as a conduit for internship opportunities, providing use of our membership list (particularly in the Finger Lakes region of the state). The Association sent a letter of support of this project approximately a year ago.]



General Announcements

- \$3036 remaining in the Association account.
- Christa Hay noted that the Association does not need to file taxes, but that it's still recommended.
- All legal documentation will be passed on to Sheri Norton.
- A letter was drafted on January 22nd this year by Jeff Volpe on behalf of the Association supporting collaboration with CSCIC in their application for a grant to develop a Strategic Business Plan for GIS. A PDF copy of this letter will be emailed to the rest of the Board. It was recommended that a process be in place to handle time-sensitive votes.
- March 8th is the next general Association meeting, to be held at CSCIC in Albany. Jeff Volpe will draft and email the agenda for that meeting. The meeting details and dates for other general meeting for the year need to be added to the website.
- June 7th will be the following general meeting, to be held at the reception room reserved for the Geospatial Summit in Skaneateles. Sheri Norton will send the dates for the upcoming general meetings over the email NYS GIS List Serve.

Outreach Opportunities

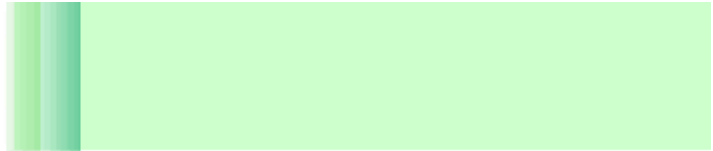
- Provide material at the Association of Towns Conference and the American Society for Civil Engineering Conference (Rochester).
- Workshops could be offered as well, but this is a higher level of outreach commitment. John Gilmore of the NYS Public Safety is a new member of the NYS GIS Coordinating Body, and is working on workshops. Coordination with CSCIC is recommended, with possibly 2-3 in depth workshops provided at select conferences, with information tables set up at other conferences.
- The NYS Emergency Management Association Conference is another opportunity to present information about mobile GIS.
- Bill Johnson currently has the Association banner, and Christa Hay has the display board.
- The board discussed possibly obtaining/making a larger banner.
- Bob Brower recommended getting existing businesses in the state together to promote economic development utilizing geospatial technology. Geospatial training could be included as an element of business education.

Legal Questions

- Sam Wear verified with the Association's lawyer that *proxy voting* is permitted towards meeting quorum.

Website

The board discussed options for logo/banners on the website, particularly how long it should be posted. Bob Brower suggested that banner space not be limited to Geospatial Summit sponsors. Christa Hay suggested a price of \$100/year, listing the non-Geospatial Summit sponsor alphabetically at the bottom of the home page or on another page. The board needs to touch base with Paul Opel regarding how much room is actually on the website for banners and logos.



Action Items

1. Schedule regular monthly Board meeting on the first Wednesday of each month from 2:30-3:30pm. Next meeting will be on March 7th.
2. Confirm date, time, and location of upcoming March and June general Association meetings, and then email the information over the NYS GIS List Serve [Sheri Norton].
3. Confirm with Paul Opel the approximate space available on the website for sponsor banners and/or logos.
4. Confirm Larry Alber and Scott Sherwood acceptance of committee Chair appointments.

The teleconference meeting was adjourned at 3:40 PM.